

## Country Meadows II Landscape Maintenance Association

31608 Railroad Canyon Road, Canyon Lake CA 92587

### ARCHITECTURAL PROCEDURES

1. Prior to the commencement of any addition, alteration or construction work of any type on any residential Lot or Dwelling in Country Meadows II, an owner must first submit a written application to the Board of Directors/Architectural Committee for review of such work. Failure to utilize attractive building materials may require that an owner be required to remove and/or alter improvements because the building materials were not, in the opinion of the Board of Directors/Architectural Committee attractive and preservative of values. It is the intent of this application and subsequent review process to limit the potential to the owner. In addition, the County of Riverside, or other governmental agencies prior to the commencement of any work may require a building permit or other permit. The Association assumes no responsibility for failure by the homeowner to obtain such permits. Also, obtaining such permits does not waive the Owner's obligation to inform the Association of pending improvements. Review by the Association will be for the purpose of aesthetics only, intended to insure the use of new and/or quality building materials and that all improvements shall be preservative of values. All work must be completed within a reasonable timeframe.

#### Submission requirements:

Please provide the following information:

- a. Improvement Application completely filled out.
- b. Two (2) sets of Drawings, which include dimensions of improvement, type and color of materials to be used. Attach samples where applicable.
- c. Mail your Complete **Improvement Application Package** to:

Country Meadows II LMA  
31608 Railroad Canyon Rd.  
Canyon Lake, CA 92587

1. The Board of Directors/Architectural Committee will take your application under advisement and will respond within forty-five (45) days from receipt of your completed Improvement Application Package to render a decision, unless they have requested additional information to clarify or assist in making their decision. Any additional information requested will delay the review process; therefore it is advisable to submit as complete a package as possible to the Board of Directors/Architectural Committee.
2. You will be notified in writing of the decision of the committee.
3. After your plans have been approved, and your improvements completed, please submit the *Notice of Completion* to finalize the property improvement. A record will be kept in your property file.

# Country Meadows II Landscape Maintenance Association

Phone: (951) 244-0048 Fax: (951) 244-0520

## IMPROVEMENT APPLICATION

NOTE: In order to maintain aesthetic harmony within the community, homeowners are asked to complete and submit the following application for consideration by the Board of Directors/Architectural Committee. In order to assure that building materials are attractive and preservative of values, please provide all information requested and attach any samples of materials and/or colors. A written response will be sent to you as soon as possible. This application will be considered for aesthetic purposes only.

ONCE COMPLETE RETURN TO: Country Meadows II LMA, 31608 Railroad Canyon Road, Canyon Lake CA 92587

OWNER NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PHONE NUMBER: DAY: \_\_\_\_\_ EVENING: \_\_\_\_\_

THIS IS A :   \_\_\_ ORIGINAL APPLICATION:   \_\_\_ MODIFICATION TO ORIGINAL

DESCRIPTION OF IMPROVEMENT OR MODIFICATION:

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PROPOSED START DATE: \_\_\_\_\_ PROPOSED COMPLETION DATE: \_\_\_\_\_

I HAVE READ AND AGREE TO THE RULES AND REGULATIONS:

OWNER SIGNATURE: \_\_\_\_\_

OWNER NAME (PRINT): \_\_\_\_\_

### DO NOT WRITE BELOW THIS LINE

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\_\_\_\_\_ APPROVED

\_\_\_\_\_ APPROVED SUBJECT TO CONDITIONS OUTLINED BELOW

\_\_\_\_\_ DENIED FOR REASON(S) OUTLINED BELOW:

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\_\_\_\_\_  
Signature of Director/Committee Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Director/Committee Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Director/Committee Member

\_\_\_\_\_  
Date

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**NOTICE OF COMPLETION**

Name(s) of Owner: \_\_\_\_\_

Print Name

\_\_\_\_\_  
Print Name

Telephone Number: \_\_\_\_\_

Date Project Completed: \_\_\_\_\_

Project Address: \_\_\_\_\_

I or We the owner(s) of the above property do hereby state that the subject project was completed in accordance with the approved Plans and that no changes or alterations were incorporated.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**DO NOT WRITE BELOW THIS LINE**

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(For Committee Use Only)

Date of Final Inspection: \_\_\_\_\_ Property is in: \_\_\_ Compliance \_\_\_ Non-Compliance

Reason(s) if Non - Compliant:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Director/Committee Signatures:

Member: \_\_\_\_\_

Print Name

Signature

Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date